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| Communities-full-name-cmyk-cmc**Labour Market Recovery – Hospitality Sector****Employer Self-Referral Form** |
| **This self referral form should be used by Employers who would like to be contacted directly by the Department for Communities to discuss the provision overviewed during the Labour Market Recovery Provision Webinar on 5th May 2021 for the Hosptiality and Tourism Sector.**  |
| **EMPLOYER DETAILS** |
| **Employer:** |  |
| **Sector:** |  | **Contact Name:** |  |
| **Est. number of NI Staff:** |  | **Position / Role:** |  |
| **Home Office Location:** |  | **Contact Details:** | **T:****E:** |
|  |  |
| **REFERRAL SUPPORT DETAILS** |  |
| **Please complete the columns below, indicating the nature of your query.**  |
| **PROVISION / SERVICE** | **I would like further information about this provision.****(Please tick)** | **I would like to discuss signing up to this provision.****(Please Tick)**  | **Please provide any relevant comments / details****(Numbers of vacancies, numbers of JobStart or Work Experience opportunities, timescale etc)** |
| **Recruitment Support and Advice via a Client Executive** |  |  |  |
| **JobStart Programme** |  |  |  |
| **Work Experience Programme** |  |  |  |
| **Other query:****Give details –**  |  |  |  |
|  |  |  |  |
| **NEXT STEPS** |  |  |
| Please return this completed self-referral form to: **employerengagementteam@communities-ni.gov.uk**Outreach to the named contact will be made by a Client Executive from the Strategic Employment Service, Department for Communities, who will discuss your needs and take forward your query. A high response rate from employers is anticipated, therefore please allow 2 working days for contact to be made from receipt of your referral form. |
| **PRIVACY NOTICE -** Any information provided is collected for the purposes of informing your organisation about our services. All information will be processed in accordance with the General Data Protection Regulations.  |
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