

CHECKLIST OF POINTS TO CONSIDER BEFORE PREPARING A FINANCIAL MODEL

Consideration	√?
Financial Year	
Period Start	
Period End	
Scenarios to consider (e.g. reduced opening hours/visitors/overheads)	
Opening Balance sheet availability	
Multi-currencies	
Primary currency units	
VAT rates	
Revenue Segments / Working Capital cycle	
Revenue Growth Drivers - % of historical/inputs	
Direct Costs / Working Capital cycle	
Staff schedule	
Overheads	
Fixed asset additions / Capital Outlay / Special projects	
Existing Borrowings / Terms	
New Borrowings / Terms	
Grant income	
Corporation Tax	
Presentation Dashboard	
Key Performance Indicators	
Valuation - One page Discounted Cash Flow	

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